



Oswestry Rural Parish Council

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NOTICE IS HEREBY GIVEN that a Meeting of Oswestry Rural Parish Council will be held at Rhydycroesau Village Hall commencing at 7 pm on Thursday **30 June 2022** and Members are hereby summoned to attend for the purpose of transacting the following business.

[Join Zoom meeting](#)

Signed:
Sharon Clayton MPA, BA (Hons), FSLCC
Clerk

Date of issue: 23 June 2022

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may; film photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Clerk prior to the commencement of the meeting.

1. Declaration of Acceptance of Office

The newly elected Chairman will sign his Declaration of Acceptance of Office

2. Chairman's Welcome and Presentation of the 2022 Tony Cheetham Community Service Award

3. Apologies for absence

To receive apologies for absence and to approve reasons for absence if requested in writing by a councillor

4. Police Report

To receive a report from The North Shropshire and Oswestry Safer Neighbourhood Team

5. Shropshire Council Report

To receive a report from Shropshire Councillor Joyce Barrow

6. Public Participation

In accordance with Standing Orders 3(e) members of the public may make representations, answer questions and give evidence in respect of the business on the agenda. This does not include matters relating to the Council's administration. Should anyone wish to discuss business which is not included on the agenda please write to the Clerk who will make arrangements for appropriate action.

7. Minutes

To CONSIDER and APPROVE the minutes from a Parish Council meeting held on 26 May 2022 (appendix 7)

NOTE: In accordance with Standing Order number 12(a)(b) draft minutes served on councillors shall be taken as read. There shall be no discussion about the draft minutes except in relation to their accuracy.

8. Disclosure of Pecuniary Interests, Bias, and Pre-determination

In accordance with Section 29 of the Localism Act 2011 Members are personally responsible for deciding whether or not they should disclose an interest at this meeting. Where a matter arises at a meeting which directly relates to a Member's Disclosable Pecuniary Interests they must disclose the interest, not participate in any discussion nor vote on the matter and must not remain in the room unless they have been granted a dispensation. If it is a 'sensitive interest', Members do not have to disclose the nature of the interest, just that they have an interest. (Please refer to Appendix B in the Council's Code of Conduct).

Members are also reminded they should not make decisions with a closed mind and must declare a bias and not vote on matters where their decision could be considered to be pre-determined.

9. Dispensations

To consider and approve any requests for dispensations

10. Declaration of Acceptance of Gifts and Hospitality

To receive any declarations of acceptance of gifts and hospitality

11. Planning Matters

a) Planning Decisions

To NOTE the following:

Planning Application Details	Planning Proposals
22/00588/FUL The Laurels Barn, Sweeney	Conversion of barn to form one dwelling, formation of vehicular and pedestrian access and installation of package treatment plant Permission REFUSED 17 June 2022 <i>The Parish Council had no objection</i>

b) Planning Applications

To CONSIDER and APPROVE a response to the following:

Planning Application Details	Planning Proposals
21/03584/REM Land south of Middleton Road, Oswestry	Approval of reserved matters (appearance, landscaping, layout and scale) pursuant to application 17/06025/OUT (amendments)
22/02462/FUL Bridge Cottage, Ball Lane, Maesbury	Erection of single storey extension (re-submission)
22/02616/FUL Ty Nant, Sychtyn, Trefonen	Erection of ancillary accommodation to main house, following partial deconstruction of former bothy/workshop outbuilding, erection of workshop/stables with hay loft above (re-submission)

NOTE: Planning applications not listed above that are received after the issue of this agenda and included on Shropshire Council's website will also be considered to meet response timeframes.

12. Clerk's Report

To receive and NOTE a report from the Clerk (appendix 12)

13. Financial Matters

To CONSIDER and APPROVE:

- a) Income and expenditure for May 2022 (appendix 13a)
 - b) Bank reconciliations from 1 April to 30 May (appendix 13b)
 - c) Payments for June 2022 (information to follow)
- and
- d) To NOTE that the Parish Council now has a 5-year Fixed Rate Bond with Cambridge and Counties Bank in which £50,000 is invested with a current interest rate of £2.50% AER fixed
 - e) To NOTE that the Parish Council now has £75,000 invested with the Public Sector Deposit Fund
 - f) To NOTE that an environmental maintenance grant of £1,083 has been received from Shropshire Council

14. Road Safety

- a) To receive a report from the Road Safety Working Group and agree any action required (appendix 14)
- b) To CONSIDER and APPROVE the allocation of £15,000 for Shropshire Council to install traffic calming measures for a 40mph speed limit at Coed-y-Go

15. Trefarclawdd Cemetery Fees

To CONSIDER and APPROVE the cessation of the £150 administration fee at Trefarclawdd Cemetery

16. Trefarclawdd Cemetery

To receive a report from the Trefarclawdd Cemetery Working Group and approve any action required (appendix 15)

17. Environment Working Group

- a) To receive a report from the Environment Working Group and approve any action required (appendix 17)
- b) In pursuance of Section 40 of the Natural, Environmental and Rural Communities Act 2006, to consider the Parish Council's obligations towards biodiversity (Cllr. Iain Campbell)

18. Communications

To CONSIDER and APPROVE:

- a) The appointment of a PR/comms agency to identify and suggest a best practice direct mail strategy to effectively reach out to our population
- b) The acquisition of detailed quotes for a twice-yearly publication, including information collation, graphic design, print and distribution of an agreed number of mail shots
- c) Improvements to the Parish Council's website.
- d) The provision of insight from Google analytics for hits, click throughs, enquiries and pages visited to assess page readership, relevance and response levels to guide website improvement initiatives

(Cllr. Iain Campbell, Cllr. Roger Jones, Cllr. Mike Weston)

19. Oswestry Leisure Centre

To consider the increased fees at Oswestry Leisure Centre and approve any action required (Cllr. John Davies)

20. Consultation

To CONSIDER and APPROVE a response to the following consultation:

- a) Strategic Outline Business Case to determine the feasibility and benefits of re-opening the railway line between Oswestry and Gobowen (commissioned by Cambrian Heritage Railways) (appendix 20)

21. Date for Next Meeting

To NOTE that the next meeting will place on Thursday 28 July 2022 at Trefonen Village Hall

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be **PROPOSED, SECONDED and RESOLVED** that the public and press should not be present

22. Signage

To CONSIDER and APPROVE a quote for a “No Parking” sign (appendix 22)

23. Planning Enforcement

To NOTE planning enforcement notifications received (Clerk to report)